

Request for Proposals

Project Name: Clinton County SWCD Contracted CNMP Development

1. Background/Introduction

Clinton County SWCD is a Conservation District in Clinton County NY. The mission of the District is to protect and improve the lakes, rivers, streams, soils and other natural resources of Clinton County through locally-led conservation projects and programs.

2. Project Goals and Scope of Services

Clinton County SWCD is seeking the services of a Certified CNMP Planner to cooperatively develop and deliver a comprehensive nutrient management plan for one (1) dairy farm in Clinton County, NY. The ultimate goal is to have a plan that can be used to pursue grant funding opportunities to address identified resource concerns.

- The selected firm will be responsible for the development and delivery of a NYS certified Comprehensive Nutrient Management Plan (CNMP) that addresses all resource concerns on the selected farm.
- The District Technician will be available to assist the planner with information gathering and soil sampling at no cost. The cost of required soil/manure testing will be paid for by the District separately.
- The award will be made to a responsive and responsible firm based on the best value and professional capability
- The farm is located in Ellenburg, NY, milks roughly 150 cows and owns/operates about 503 acres of crops and hay and 150 acres of pasture.

Respondents to this RFP must submit one original proposal to Peter Hagar, District Manager at peter.hagar@ccsoil-water.com

Responses must be received no later than June 14th, 2019 at 4:00 pm. Responses should be clearly marked "RFP-Contracted CNMP Development" and emailed to the contact person listed above.

5. Timeline

- Clinton County SWCD needs the project completed within 8 months with a deadline of 12/31/2019
- Payment will be made by the Clinton County Soil & Water Conservation District upon delivery of the completed plan

6. Elements of Proposal

A submission must, at a minimum, include the following elements:

- Provide a competitive quote for cost of services
- A detailed list of the services included/or not included in the proposal

7. Evaluation Criteria

The successful respondent will:

- Have been operating continuously as an agricultural environmental planning firm for a minimum of 24 months and possess full-service, in-house capabilities for producing an NYS Certified CNMP
- Have experience working with similar customers.

8. Questions

Contact Peter Hagar, District Manager @ 518-561-4616 ext 3 or email peter.hagar@ccsoil-water.com

9. Proposals subject to District Board Approval

- CCSWCD reserves the right to reject any and all proposals prior to Board Approval.